

*This report is intended as an informative and unofficial summary of the matters discussed by the board. The formal record of this meeting, which includes the wording and disposition of motions (including abstentions), is contained in the official minutes.*

**REPORT OF MEETING OF THE  
UNIVERSITY OF SASKATCHEWAN BOARD OF GOVERNORS  
BOARD ROOM, PETER MACKINNON BUILDING  
Monday, March 20, 2017 and Tuesday, March 21, 2017**

Board members present: Lee Ahenakew (chair), Daphne Arnason, Joy Crawford, David Dubé (by phone, March 21), Kathryn Ford, Kehan Fu, Grant Isaac, Jay Kalra, Roy Romanow, Greg Smith, Peter Stoicheff

Resource officers: Michael Atkinson, Karen Chad, Greg Fowler, Debra Pozega Osburn, Beth Bilson (secretary)

Guests: David Stack, Q.C., Mckercher LLP

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*Further information about the composition of the Board of Governors and its committees, as well as the bylaws and annual work plan of the Board, are available at*

*<http://www.usask.ca/secretariat/governing-bodies/board-of-governors/>*

Agenda Item	Subject	Comments/Decisions
1.	<i>Identification of conflict of interest</i>	<p>The chair called the meeting to order at 8:10 a.m. on Monday March 20, and declared the meeting properly constituted for the transaction of business, with himself as chair. He started the meeting by acknowledging that the board was meeting on Treaty Six territory and the homeland of the Métis.</p> <p>The chair invited President Stoicheff to provide a brief positioning statement for the meeting. The president stated his intention to focus his “state of the university” address to the annual meeting of the General Academic Assembly on April 7, 2017, on the Mission, Vision and Values Statement recently adopted by all of the governing bodies of the university. He then alluded to the federal budget which would be announced on March 22, the same day as the provincial budget and described the planning of the university administration for adjusting to the reduced grant which was expected to be announced as part of the provincial budget on March 22.</p> <p>The meeting of the board was suspended at 9:00 a.m. to permit the standing committees of the board to meet.</p>

		The meeting resumed at 8:15 a.m. on Tuesday, March 21. The only potential conflict of interest identified was that of a member of the U of S Faculty Association.
2.	Minutes of December 13, 2016	The minutes of December 13, 2016 meetings were approved subject to minor editorial corrections.
3.	Board only session	This item was deferred to occur following the presentations later in the agenda concerning post-budget strategy and communications.
4.	Report of the President	The president indicated that he wished in future to include his report as part of the board-only session at which he meets with members of the board.
5.	Institutional planning	This presentation would be deferred to a later meeting of the board.
6.1	Governance and Executive Committee	<i>The committee met on March 20. Members in attendance: David Dubé (chair), Lee Ahenakew, Kathryn Ford, Jay Kalra, Peter Stoicheff</i>
6.1.1	Minutes of Governance and Executive Committee, December 12, 2016	The minutes were received for information.
6.1.2	Preparation for Campus Community Reception	This item was received for information.
6.1.3	Board retreat location	Discussion at the committee had determined that the board would hold a business meeting in Saskatoon and a retreat in Regina at the time of the October board meeting.
6.1.4	Joint meeting with the University of Regina	This item was deferred for further discussion.
6.1.5	Update on review of search and review procedures for senior administrators	This item was received for information.
6.1.6	Appointments to joint committee to review search and review procedures for senior administrators	The Board approved the appointment of Jim Germida to the joint committee to review search and review procedures for senior administrators, effective March 21, 2017. Dr. Germida replaces Beth Bilson as a Board appointee; And The Board approved the appointment of Keith Willoughby, Dean of Edwards School of Business, as chair of the joint committee to review search and review procedures for senior administrators, effective March 21, 2017.
6.1.7	Review of Board skills matrix, evergreen and preferred candidate lists	This item was received for information.

6.1.8	Board self-assessment survey and peer evaluations	The board met <i>in camera</i> to discuss this item.
6.1.9	Independent legal counsel	After reviewing the issue of whether to select a law firm to provide independent legal counsel for the Board, the Board agreed that the current practice of seeking legal counsel ad hoc as the need arises shall continue.
6.1.10	Revisions to research policies	The Board of Governors approved the proposed revisions to the following policies: Eligibility to Apply For, Hold and Administer Research Funding; Institutional Costs of Funding; and Research Administration.
6.1.11	Annual review of delegations by the Board	This item was received for information.
6.1.12	Approval of the Chancellor's Budget 2017-2018 and review of the Board of Governors' budget 2017-2018	The Board approved the Chancellor's Budget for 2017-2018 as presented. The Board of Governors' budget was received for information.
6.1.13	Report on the status of the overarching code of conduct	This item was received for information.
6.1.14	Report on access to information in Board emails	A legal opinion provided by David Stack was received for information.
6.1.15	Audit Committee work plan and terms of reference	This item was deferred to permit further consideration of these documents by the Audit Committee.
6.2	Human Resources Committee	<i>The committee met on March 20. Members in attendance: Kathryn Ford (chair), Lee Ahenakew, Joy Crawford, Roy Romanow, Peter Stoicheff</i>
6.2.1	Minutes of the Human Resources Committee meeting of December 12, 2016	The minutes were received for information.
6.2.2	Employee related cost containment strategies	This item was the subject of a discussion at the meeting.
6.2.3	Bargaining and labour relations update	This item was received for information.
6.2.4	Safety, environment, health and wellness update	This item was received for information.
6.2.5	Medical faculty policy	This item was the subject of a discussion at the meeting.
6.2.6	Renewal of probation, tenure and promotion recommendations	The Board approved the renewal of probation, tenure and promotion to faculty receiving positive recommendations, effective July 1, 2017
6.2.7	Extension of term of director and CEO of Vaccine and Infectious Diseases Organization - International Vaccine Centre (VIDO-Intervac)	The Board approved the extension of the term of Andy Potter as director and CEO of VIDO-Intervac from July 1, 2017 – December 20, 2018 with no changes in the terms governing his position.

6.2.8	Appointment of University Secretary	Beth Bilson left the room for this discussion. The Board approved the appointment of Beth Bilson as university secretary for a period of two years, effective February 2017.
6.2.8 a.	Appointment of Dean, Edwards School of Business	The Board approved the appointment of Keith Willoughby as the Dean of the Edwards School of Business for a five-year renewable term, effective July 1, 2017.
6.2.9	Senior administrative appointments	The provost and vice-president academic reported to the committee on senior administrative appointments.
6.2.10	Senior academic appointments	The provost and vice-president academic reported to the committee on senior academic appointments.
6.3	Land and Facilities Committee	<i>The committee met on March 20. Members in attendance: Daphne Arnason (chair), David Dubé, Jay Kalra, Kehan Fu, Roy Romanow</i>
6.3.1	Minutes of the Land and Facilities Committee meeting December 12, 2016	The minutes were received for information.
6.3.2	Human resources technology transformation	The Board of Governors grant Board 1 approval for the Human Resources technology transformation project.
6.3.3.1	Naming recommendations – Merlis Belsher Place	The Board of Governors approved the request to place a variation of the PR Hotels/College Hotels LP name or logo on the score clock in the Huskie Arena, Merlis Belsher Place effective March 21, 2017.
6.3.3.2	Naming of assets under \$500,000	This item was received for information.
6.3.4	Off-campus real estate holdings annual report	This item was received for information.
6.3.5	Major capital projects status	This item was received for information.
6.3.6	Update on delegated administrative approvals	This item was received for information.
6.4	Finance and Investment Committee	<i>The committee met on March 20. Members in attendance: Grant Isaac (chair), David Dubé, Kehan Fu, Jay Kalra, Greg Smith</i>
6.4.1	Minutes of the Finance and Investment Committee, December 12, 2016	The minutes were received for information.
6.4.2	Financial strategy 2017-2018	This item was the subject of discussion by the committee.
6.4.3	Operations forecast 2018-2019	An update was presented to the committee on the preparation of the Operations Forecast for 2018-2019
6.4.4	Comprehensive institutional budget format for 2017-2018	This item was received for information.

6.4.5	Tuition for new programs 2017-2018	The Board approved the proposed tuition rates for the Ph.D. in Indigenous Studies and 90-level science courses, effective September 1, 2017.
6.4.6.	Residence and meal plans for 2017-2018	This item was received for information.
6.4.7	Quarterly financial report	This item was the subject of discussion by the committee.
6.4.8	University relations report	This item was received for information.
6.4.9	Sustainable investment recommendation	This item was deferred in order to obtain further information and to permit the board to consider the points raised in the discussion.
6.4.10	Statement of investment policies and procedures (SIPP) for the 1999 academic defined benefit pension plan	The Board of Governors approved the statement of investment policies and procedures for the University of Saskatchewan 1999 academic pension plan, effective March 21, 2017.
6.4.11	Financial authority policy	This item was the subject of discussion by the committee.
6.4.12	Tuition policy update	This item was received for information.
6.5	Audit Committee	<i>The committee met on March 20. Members in attendance: Joy Crawford (chair), Lee Ahenakew, Daphne Arnason, Grant Isaac, Greg Smith</i>
6.5.1	Minutes of the Audit Committee of December 12, 2016	The minutes were received for information.
6.5.2	Outstanding items from previous minutes	A report was received for information.
6.5.3	Internal audit services report	This item was the subject of discussion by the committee.
6.5.4	Audit services recommendations policy	The Board approved the removal of the Audit services recommendation policy effective March 21, 2017.
6.5.5	Internal audit plan 2017-2018	The Board approved the proposed internal audit plan for 2017-2018 with the additional reconciliations discussed.
6.5.6	Audit committee work plan and terms of reference	This item was deferred to a future meeting to permit further consideration by the committee.
6.5.7	Enterprise risk management report	This item was received for information.
6.5.8	Quarterly claims expenditure report	This item was received for information.
6.5.9	<i>Pro forma</i> financial statements 2016-2017	The Board approved the draft form of the 2016-2017 consolidated financial statements.
6.5.10	Data management policy	The Board approved the revised data management, data access and data use policy effective March 21, 2017; And The Board approved the changing the name of the data management, data access and data use policy to the data

		management policy, effective March 21, 2017.
6.5.11	Outstanding legal matters	This report was received for information.
6.5.12	Compliance Declaration	This report was received for information.
7.	Correspondence	This item was received for information.
8.	Items from University Council	The Board approved the revisions recommended by Council to the chairs and professorships policy, effective March 21, 2017.
9.	Post-budget strategy and institutional planning	The provost and vice-president academic and the vice-president finance and resources led the board in a discussion of post-budget strategy and institutional planning. The vice-president of university advancement then engaged the board in a discussion of the communications strategy that will follow in response to the provincial budget. Though it is necessary to be clear about the difficulty for the university in adjusting to a reduced funding level, it is also important to emphasize that the budget cannot be allowed to define the institution.
10.	<i>Board only sessions</i>	The Board met with the president only.
11.	<i>In Camera session</i>	The Board held a brief session <i>in camera</i> , without the president or other administration present.
12.	Adjournment and date of next meeting.	The meeting was adjourned at 2:00 p.m. The next Board meeting is scheduled for Tuesday, June 20, 2017.